

### Utility Billing Automatic Withdrawal

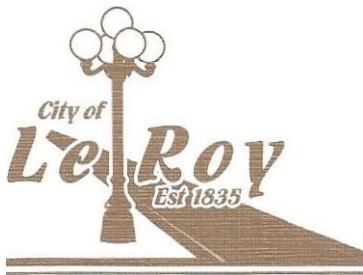
The City of Le Roy is offering an additional payment plan for customers to pay their utility bills. This program will allow utility customers to pay their utilities through direct withdrawal from his/her checking account. Every customer will continue to receive their billing cards showing their monthly charges for record keeping unless e-billing is selected (see below). Once a customer signs up for automatic withdrawal, the City of Le Roy will continue to withdraw the billed amount on a monthly basis until the customer provides direction in writing that s/he wishes to terminate participation in the program. Depending on the date that the customer enrolls in this program, s/he may not see the automatic withdrawal occur until the next monthly billing cycle. This payment option is offered at no cost to the utility customer. As always, customers may continue to pay by way of check or cash either in person or by mail to City Hall.

### Utility Billing E-Bills

The City of Le Roy is also offering an opportunity for utility customers to receive their monthly utility bills by email as opposed to receiving a utility billing card in the mail. Like the automatic withdrawal program, once a utility customer signs up for e-billing, s/he will continue to receive monthly bills in that manner until the customer provides direction in writing that s/he wishes to return to card bills in the mail. This billing option is offered at no cost to the utility customer.

Interested? Fill out the appropriate information authorization form below.

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City of Le Roy Automatic Withdrawal Authorization

I, \_\_\_\_\_, authorize the City of Le Roy to access my checking account at \_\_\_\_\_ Bank to automatically withdraw the amount of my monthly City of Le Roy utility bill. I understand that the City of Le Roy will continue to deduct the amount of my monthly utility bill from this account unless/until I provide written direction to terminate my participation in this program. I further acknowledge and understand that it is my responsibility to notify the City of Le Roy of any changes to my account information, and that insufficient funds in my account at the time of the monthly withdrawal will be deemed a non-payment.

Full Name on Checking Account: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Account Number: \_\_\_\_\_ Checking \_\_\_\_ / Savings \_\_\_\_\_

Routing/ABA Number: \_\_\_\_\_

Account Holder Telephone Number: (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_  
Account Holder Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Utility Acct Number

City of Le Roy E-Billing Authorization

I, \_\_\_\_\_, authorize the City of Le Roy to deliver my monthly utility bill to me by way of personal e-mail address. I understand that the City of Le Roy will continue to e-mail my monthly utility bill from this account unless/until I provide written direction to terminate my participation in this program. I further acknowledge and understand that it is my responsibility to notify the City of Le Roy of any changes to my e-mail information, and that failure to open the e-bill e-mail or abandonment of the e-mail address listed below does not relieve the utility customer of the duty to contact the City of Le Roy to determine what amount is owed.

Name on Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Utility Account Number: \_\_\_\_\_

\_\_\_\_\_  
Account Holder Signature

\_\_\_\_\_  
Date