

CITY OF LE ROY
COUNTY OF MCLEAN
STATE OF ILLINOIS

ORDINANCE NO 802

SALARY SCHEDULE ORDINANCE

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LE ROY
THIS 1st DAY OF June, 1998

PRESENTED: June 1, 1998

PASSED: June 1, 1998

APPROVED: June 1, 1998

RECORDED: June 1, 1998

PUBLISHED: June 1, 1998

In Pamphlet Form

Voting "Aye" 5

Voting "Nay" 0

The undersigned being the duly qualified and acting City Clerk of the City of Le Roy does hereby certify that this document constitutes the publication in pamphlet form, in connection with and pursuant to Section 1-2-4 of the Illinois Municipal Code, of the above-captioned ordinance and that such ordinance was presented, passed, approved, recorded and published as above stated.

(SEAL)



City Clerk of the City of Le Roy,
McLean County, Illinois

Dated: June 1 1998

ORDINANCE NO. 802

SALARY SCHEDULE ORDINANCE

WHEREAS, the Mayor and City Council of the City of Le Roy, McLean County, Illinois, an Illinois municipal corporation, have determined that it is appropriate to change the salaries and pay scales for various city employees and officers.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of LeRoy, in lawful meeting assembled as follows:

SECTION I Annual Salary Schedule For Elected Officers

| | |
|----------------|--|
| Mayor | \$ 3,500.00 |
| City Clerk | \$ 1,200.00 |
| Treasurer | \$ 1,200.00 |
| Council Member | \$ 50.00 (per meeting attended; two paid absences per fiscal year) |

SECTION II Salary and Pay Schedule For Appointed Officers and Employees

| | |
|--------------------|---|
| City Administrator | \$ 45,000.00 annual salary |
| TIF Administrator | \$ 750.00 annual salary |
| City Attorney | \$ 70.00/hr for council meetings, \$135.00/hr for additional legal services |

| | <u>Minimum</u> | <u>Intermediate</u> | <u>Maximum</u> | <u>Annual/other</u> |
|------------------------------------|----------------|---------------------|----------------|---------------------|
| POLICE DEPARTMENT | | | | |
| Police Chief | --- | --- | --- | \$34,825.00 |
| Police Sergeant | --- | --- | --- | \$24,720.00 |
| Police Officers (full-time) | \$10.40 | \$11.40 | \$12.00 | --- |
| Police Officers (part-time w/PTI) | \$ 7.80 | \$ 8.50 | \$10.00 | --- |
| Police Officers (part-time no PTI) | \$ 7.00 | \$ 8.00 | \$ 9.00 | --- |
| Sunday Standby 8 hour shift | --- | --- | --- | \$40.00/shift |
| Animal Control Officer | --- | --- | --- | \$200.00/month |
| ESDA Director (expense allowance) | --- | --- | --- | \$50.00/month |
| STREET DEPARTMENT | | | | |
| Street Superintendent | \$ 9.95 | \$11.08 | \$13.50 | --- |
| Street Employees (full time) | \$ 9.60 | \$10.46 | \$11.00 | --- |
| Street Employees (part-time) | \$ 7.00 | --- | --- | --- |
| WATER DEPARTMENT | | | | |
| Water Superintendent | \$12.10 | \$13.18 | \$14.30 | --- |
| Water Emp. Class B Lic. | \$10.30 | \$11.33 | \$11.75 | --- |
| Water Emp. Class C Lic. | \$10.00 | \$10.92 | \$11.50 | --- |
| Water Emp. Class D Lic. | \$ 9.90 | \$10.82 | \$11.25 | --- |
| Water Emp. No License | \$ 9.60 | \$10.46 | \$11.00 | --- |
| Water Emp. Trainee | \$ 8.42 | \$ 9.30 | --- | --- |
| Water Emp. (part-time) | \$ 7.00 | --- | --- | --- |

| | <u>Minimum</u> | <u>Intermediate</u> | <u>Maximum</u> | <u>Annual/other</u> |
|-------------------------------|----------------|---------------------|----------------|---------------------|
| SEWER DEPARTMENT | | | | |
| Sewer Superintendent | \$12.10 | \$13.18 | \$14.30 | --- |
| Sewer Emp. Class III Lic. | \$10.30 | \$11.33 | \$11.75 | --- |
| Sewer Emp. Class IV Lic. | \$10.00 | \$10.92 | \$11.50 | --- |
| Sewer Emp. No License | \$ 9.60 | \$10.46 | \$11.00 | --- |
| Sewer Emp. Trainee | \$ 8.42 | \$ 9.30 | --- | --- |
| Sewer Emp. (part-time) | \$ 7.00 | --- | --- | --- |
| Sewer/Water Class IV/B | \$10.60 | \$12.00 | \$12.50 | --- |
| BUILDING/ZONING | | | | |
| Building/Zoning Inspector | --- | --- | --- | \$ 6,000.00 |
| Inspector's expense allowance | --- | --- | --- | \$50.00/month |
| Plumbing Inspector | --- | --- | --- | \$40.00/permit |
| CITY HALL | | | | |
| Office Manager | --- | --- | --- | \$23,310.00* |
| Administrative Assistant | \$ 8.00 | \$ 8.50 | \$10.00 | --- |
| Part-time/Temporary Clerical | \$ 5.50 | \$ 6.75 | \$ 8.00 | --- |
| Office Custodian | --- | --- | --- | \$25.00/week |
| Community Center Custodian | --- | --- | --- | \$225.00/month |
| Summer Youth Employment | \$ 5.50 | --- | --- | --- |

*Office Manager will receive compensation of \$10.00 per hour for up to 4 hours per council meeting if unable to schedule these hours as compensatory time off within a one month period

SECTION III The effective date of the Salary and Compensation Schedules as set forth herein, as well as the other provisions regarding compensation and benefits as set forth after this section, shall be May 1, 1998.

SECTION IV The City Council hereby delegates authority to the Officer Manager and any other department heads from time to time serving in the City Administration, to raise the hourly rate of their department employees or subordinate supervisor's compensation up to the maximum amount indicated under the salary and pay schedule for appointed officers and employees as set forth previously in this ordinance. Temporary supervisors shall have no authority to make such changes. A pay raise in an hourly rate as permitted hereunder to be made by the Office Manager or other department head shall take effect beginning the next pay period after the department head takes such action. Reduction in pay or other compensation may only be made by the City Council and only upon the recommendation of the department head of the individual employee for whom the reduction is being considered, unless such reduction in pay or termination of pay is for disciplinary reasons, separation from service, or for other good cause.

SECTION V Any individual assigned to the position of "acting department head" or a higher position on a temporary basis shall be paid his or her regular hourly wages for the 3 days after the temporary assignment becomes effective. Once that individual has been assigned to the acting or temporary position of department head or higher position, and has held such acting or temporary position for three days, that individual shall be paid for each day after the first 3 days at the rate of \$1.00 per hour over and above the hourly rate the individual was receiving at the time the acting of temporary assignment was made.

SECTION VI Police Officers attending court as required from time to time in connection with their official capacities and duties will receive the regular hourly rate for such court duty time and shall not be compensated for overtime for such hours, even though such service time may result in an officer having served more than forty hours in any regular service week.

SECTION VII All new full time employees (new full time police officers shall not be considered in this category) shall be paid full pay from the date of employment shall remain on probation for a period of ninety (90) days, said probation period being for the purpose of determining the individual's ability to perform the duties of his or her job or capacity satisfactorily. All new full time police officers shall be paid at the full time rate from the beginning service date for a period of twelve (12) months which period shall be considered a probation period; additional probation time may be added at the discretion of the City Council as deemed necessary after a performance evaluation near or at the end of the first twelve (12) month probation period, and with additional performance evaluations annually or more often as may be deemed appropriate by the Police Committee or the Police Chief.

SECTION VIII This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as required by law.

PASSED by the City Council of the City of Le Roy, Illinois, upon the motion by Dave McClelland,
seconded by Dawn Thompson by roll call vote on the 1st day of June, 1998 as follows:

Aldermen elected 6 Aldermen present 5

VOTING AYE

Ron Litherland, Dave McClelland, W.H. Weber, Dawn Thompson, Dick Oliver.

VOTING NAY:

None

ABSENT, ABSTAIN, OTHER:

Ryan Miles, absent

and deposited and filed in the office of City Clerk in said municipality on the 1st day of June, 1998.

X Sue Marcum
Sue Marcum, City Clerk of City of Le Roy
McLean County, Illinois

APPROVED BY the Mayor of City of Le Roy, Illinois, this 1st day of June, 1998.

X Robert Rice
Robert Rice, Mayor of City of Le Roy, McLean
County, Illinois

ATTEST: (SEAL)

X Sue Marcum
Sue Marcum, City Clerk of City of Le Roy, McLean
County, Illinois

CERTIFICATE

I, Sue Marcum, certify that I am the duly elected and acting municipal clerk of the City of Le Roy, McLean County, Illinois.

I further certify that on June 1, 1998, the Corporate Authorities of such municipality passed and approved Ordinance No. 802 entitled:

SALARY SCHEDULE ORDINANCE

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 802, including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted at the municipal building, commencing on June 1, 1998 and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

Dated at Le Roy, Illinois, this 1st day of June, 1998.

(seal)


Municipal Clerk

STATE OF ILLINOIS)
) SS:
COUNTY OF MCLEAN)

I, Sue Marcum, do hereby certify that I am the duly qualified and acting City Clerk of the City of Le Roy, McLean County, Illinois, and as such City Clerk that I am the keeper of the records and files of the Mayor and the City Council of said City.

I do further certify that the foregoing is a true, correct and complete copy of an ordinance entitled:

SALARY SCHEDULE ORDINANCE

I do further certify said ordinance was adopted by the City Council of the City of Le Roy at a regular meeting on the 1st day of June, 1998, and prior to the making of this certificate the said ordinance was spread at length upon the permanent records of said City where it now appears and remains as a faithful record of said ordinance in the record books.

Dated this 1st day of June, 1998.


City Clerk

(SEAL)