

CITY OF LEROY
COUNTY OF MCLEAN
STATE OF ILLINOIS

ORDINANCE NO. 669

SALARY SCHEDULE ORDINANCE

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LE ROY THIS 3rd
DAY OF June, 1996.

PRESENTED: June 3, 1996

PASSED: June 3, 1996

APPROVED: June 3, 1996

RECORDED: June 3, 1996

PUBLISHED: June 3, 1996

In Pamphlet Form

Voting "Aye" 6

Voting "Nay" 0

The undersigned being the duly qualified and acting City Clerk of the City of LeRoy does hereby certify that this document constitutes the publication in pamphlet form, in connection with and pursuant to Section 1-2-4 of the Illinois Municipal Code, of the above-captioned ordinance and that such ordinance was presented, passed, approved, recorded and published as above stated.

(SEAL)

X 
Acting City Clerk of the City of LeRoy,
McLean County, Illinois

Dated: June 3, 1996.

ORDINANCE NO. 669

SALARY SCHEDULE ORDINANCE

WHEREAS, the Mayor and City Council of the City of LeRoy, McLean County, Illinois, an Illinois municipal corporation, have determined that it is appropriate to change the salaries and pay scales for various city employees and officers,

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of LeRoy, in lawful meeting assembled, as follows:

Section 1. Annual Salary Schedule For Elected Officers.

Mayor	\$ 3,500.00
City Clerk	\$ 1,200.00
(Effective May 1, 1997, City Clerk to be paid an annual salary of \$1,200.00)	
Treasurer	\$ 1,200.00
Council Member (per meeting attended; two paid absences permitted annually)	\$ 50.00
TIF Administrator I & II	\$ 1,500.00

Section 2. Salary and Pay Schedule For Appointed Officers and Employees:

City Administrator \$ 40,000.00

City Attorney - (independent contractor - compensation agreed to through April 30, 1996)
 \$60.00 per hour for Council meetings attended, \$115.00 per hour for additional legal services plus out-of-pocket expenses.

	<u>minimum</u> <u>hourly wage</u>	<u>maximum</u> <u>hourly wage</u>	<u>annual</u> <u>salary</u>
Supervisor of Street Department (full time employee)	\$ 9.95	10.75	-
Street Department Employees (full time)	\$ 9.60	10.15	-
Street Department Employees (part time)	\$ 7.00	none	-
City Marshall/Police Chief	-	-	\$32,200.00
Police Sergeant	-	-	\$24,000.00
Police Officers (full time with PTI)*	\$ 10.40	11.00	-
Police Officers (part time with PTI)	\$ 7.50	none	-
Police Officers (part time, no PTI)	\$ 7.00	none	-
*PTI - Police Training Institute course completed			
Sunday Stand-By Police	\$ 40.00 per 8 hour shift		
Water Plant Supervisor (full time employee)	\$ 12.10	12.80	-
Water Department Employees - Class B license	\$ 10.30	11.00	-
Water Department Employees - Class C license	\$ 10.00	10.60	-
Water Department Employees - Class D license	\$ 9.90	10.50	-
Water Department Operator - no license	\$ 9.62	10.22	-
Water Department Trainee (6 month probation)	\$ 8.42	9.02	-
Water Department Employees - (part time)	\$ 7.00	none	-
Sewer Plant Supervisor (full time employee)	\$ 12.10	12.80	-
Sewer Department Employees - Class III license	\$ 10.30	11.00	-
Sewer Department Employees - Class IV license	\$ 10.00	10.60	-
Sewer Department Employees - no license	\$ 9.42	10.25	-
Sewer Department Trainee - (6 month probation)	\$ 8.42	9.02	-

	<u>minimum hourly wage</u>	<u>maximum hourly wage</u>	<u>annual salary</u>
Sewer/Water Depart. Employees - Class IV license with Class B water license	\$ 10.60	11.20	-
Director of Public Works	-	-	\$ 37,250.00
Superintendent of any two Departments	-	-	\$ 27,443.00
Administrative Assistant to Mayor & Council (40 hours per week)	\$ 8.00	9.75	-
Office Manager	-	-	\$ 19,700.00
ESDA Director	\$50.00 per month + vehicle reimbursement		
Animal Control Officer (contract service)	\$250.00 per month		
(This position can be broken down and assigned to "First" Animal Control Officer and a "Second" Animal Control Officer, in which case the First Animal Control Officer will be paid \$150.00 per month and his or her primary responsibility shall be to handle dog control. The Second Animal Control Officer shall be paid \$100.00 per month and his or her primary responsibility shall be to handle cat control. Whether the position remains at one Animal Control Officer, or is divided between the First and Second Animal Control Officers, the position would be considered a contract position to be filled by one or two independent contractors.)			
Building and Zoning Administrator			\$ 7,500.00
	plus \$50.00 per month vehicle expense reimbursement		
Building and Zoning Assistant	(not to exceed)		\$ 2,000.00
Summer Youth Employment	\$ 5.50	none	-
Community Building Custodian	\$210.00 per month		

Section 3. The effective date of the Salary and Compensation Schedules as set forth herein, as well as the other provisions regarding compensation and benefits as set forth after this section, shall be May 1, 1996.

Section 4. The City Council hereby delegates authority to the Director of Public Works, Chief of Police, and any other department head, from time to time serving in the City Administration, to raise the hourly rate of any employee or subordinate supervisor's compensation up to the maximum amount indicated under the salary and pay schedule for appointed officers and employees as set forth previously in this ordinance. The Mayor shall have the authority to adjust the hourly rate, as herein previously set forth for other city employees, of the administrative assistant to the Mayor and City Council. Temporary supervisors shall have no authority to make such changes. A pay raise in an hourly rate as permitted hereunder to be made by the Director of Public Works or Chief of Police, or other department head, or by the Mayor as to the Administrative Assistant to the Mayor and City Council, shall take effect beginning the next pay period after the Director of Public Works, the Chief of Police, or other department head, or Mayor, takes such action. Reduction in pay or other compensation may only be made by the City Council and only upon the recommendation of the department head of the individual employee for whom the reduction is being considered, unless such reduction in pay or termination of pay is for disciplinary reasons, separation from service, or for other good cause.

Section 5. Any individual assigned to the position of "acting department head" or a higher position on a temporary basis shall be paid his or her regular hourly wages for the 3 days after the temporary assignment becomes effective. Once that individual has been assigned to the acting or temporary position of department head or higher position, and has held such acting or temporary position for 3 days, that

department head or higher position, and has held such acting or temporary position for 3 days, that individual shall be paid for each day after the first 3 days at the rate of \$1.00 per hour over and above the hourly rate the individual was receiving at the time the acting or temporary assignment was made.

Section 6. Police officers attending court as required from time to time in connection with their official capacities and duties will receive the regular hourly rate for such court duty time and shall not be compensated for overtime for such hours, even though such service time may result in an officer having served more than forty hours in any regular service week.

Section 7. All new full time employees (new full time police officers shall not be considered in this category) shall be paid full pay from the date of employment and shall remain on probation for a period of ninety (90) days, said probation period being for the purpose of determining the individual's ability to perform the duties of his or her job or capacity satisfactorily. All new full time police officers shall be paid at the full time rate from the beginning service date for a period of twelve (12) months which period shall be considered a probation period; additional probation time may be added at the discretion of the City Council as deemed necessary after a performance evaluation near or at the end of the first twelve (12) months probation period, and with additional performance evaluations annually or more often as may be deemed appropriate by the police committee or the City Marshal/Police Chief.

Section 8. This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as required by law

PASSED by the City Council of the City of LeRoy, Illinois, upon the motion by

Lois Parkin, seconded by Dawn Thompson

by roll call vote on the 3rd day of June, 1996, as

follows:

Aldermen elected 6 Aldermen present 6

VOTING AYE: Ron Litherland, Lois Parkin, Fred Dodson, Dawn Thompson, Bill Swindle
Dave McClelland(full names)

VOTING NAY: none
(full names)

ABSENT, ABSTAIN, OTHER: _____
(full names)

and deposited and filed in the office of the City Clerk in said municipality on the 3rd day of June, 1996.

X Sue Marcum
Sue Marcum, Acting City Clerk of the City of LeRoy,
McLean County, Illinois

APPROVED BY the Mayor of the City of LeRoy, Illinois, this 3rd day of June, 1996.

X Jerry C. Davis
Jerry C. Davis, Mayor of the City of LeRoy, McLean
County, Illinois

ATTEST: (SEAL)

X Sue Marcum
Sue Marcum, Acting City Clerk, City of LeRoy,
LeRoy, McLean County, Illinois

CERTIFICATE

I, Sue Marcum, certify that I am the duly appointed and acting municipal clerk of the City of LeRoy, of McLean County, Illinois.

I further certify that on June 3, 1996, the Corporate Authorities of such municipality passed and approved Ordinance No. 669, entitled:

SALARY SCHEDULE ORDINANCE,

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 669, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted at the municipal building, commencing on June 3, 1996, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

Dated at LeRoy, Illinois, this 3rd day of June, 1996.

(SEAL)



Acting Municipal Clerk

STATE OF ILLINOIS)
) SS:
COUNTY OF McLEAN)

I, Sue Marcum, do hereby certify that I am the duly qualified and acting City Clerk of the City of LeRoy, McLean County, Illinois, and as such City Clerk that I am the keeper of the records and files of the Mayor and the City Council of said City.

I do further certify that the foregoing is a true, correct and complete copy of an ordinance entitled:

SALARY SCHEDULE ORDINANCE.

I do further certify said ordinance was adopted by the City Council of the City of LeRoy at a regular meeting on the 3rd day of June, 1996, and prior to the making of this certificate the said ordinance was spread at length upon the permanent records of said City where it now appears and remains as a faithful record of said ordinance in the record books.

Dated this 3rd day of June, 1996.

X *Sue Marcum*
Acting City Clerk

(SEAL)