

CITY OF LEROY
COUNTY OF MC LEAN
STATE OF ILLINOIS

ORDINANCE NO. 775

AN ORDINANCE ESTABLISHING THE OFFICE OF DEPUTY CITY CLERK
AND AMENDING CHAPTER 3, CITY ADMINISTRATION, SECTION 3.02,
MUNICIPAL CODE OF THE CITY OF LE ROY, ILLINOIS, 1975 (AS AMENDED)

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LE ROY
THIS 15th DAY OF December, 1997

PRESENTED: December 15, 1997

PASSED: December 15, 1997

APPROVED: December 15, 1997

RECORDED: December 15, 1997

PUBLISHED: December 15, 1997

In Pamphlet Form

Voting "Aye" 5

Voting "Nay" 0

The undersigned being the duly qualified and elected City Clerk of the City of LeRoy does hereby certify that this document constitutes the publication in pamphlet form, in connection with and pursuant to Section 1-2-4 of the Illinois Municipal Code, of the above-captioned ordinance and that such ordinance was presented, passed, approved, recorded and published as above stated.

(SEAL)


Sue Marcum, City Clerk of the City of
LeRoy, McLean County, Illinois

Dated: December 15, 1997.

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WHEREAS, the Mayor and City Council of the City of LeRoy, McLean County, Illinois, an Illinois municipal corporation, have determined that the duties of the City Clerk of the City of LeRoy require that an assistant or deputy clerk be made available from time to time; and

WHEREAS, the Mayor and City Council of the City of LeRoy have determined that is desirable from time to time to have a subordinate officer answerable and responsible to the City Clerk, and to the Mayor and City Council, in order to provide for the uninterrupted conduct of City business from time to time; and

WHEREAS, the Illinois Municipal Code provides for the appointment of a deputy municipal clerk (65 ILCS 5/3.1-30-10) in municipalities of less than 500,000 population when authorized by the corporate authorities and that the municipal clerk, when authorized by the corporate authorities, may appoint one deputy clerk who need not be a resident of the municipality,

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of LeRoy, Illinois, in lawful meeting assembled, as follows:

Section 1. Chapter 3, City Administration, Section 3.02 CITY CLERK, of the Municipal Code of the City of LeRoy, Illinois, 1975 (as amended), is hereby amended in words and figures as follows:

(By addition of sub-section (p), at the end of the present Section 3.02, which sub-section shall read as follows:)

(p) Deputy City Clerk

(1) Creation of Office. There is hereby created the office of Deputy City Clerk. The City Clerk is authorized to appoint a Deputy City Clerk, which appointment shall be final with the advice and consent of the City Council, said appointment to be for a one-year term of office and to be

made on the first Monday in May or as soon thereafter as practical, annually.

(2) Powers and Duties. The Deputy City Clerk shall have the power and duty to execute all documents required by any law or ordinance to be executed by the Clerk and to affix the seal of the City thereto whenever required. Further, the Deputy City Clerk shall work under the instruction of the City Clerk, and shall carry out such other duties and functions as the City Clerk is required by ordinance or other law to perform, especially in the absence of the City Clerk. The Deputy Clerk shall have not only that authority and those powers as hereindescribed, but shall also have such further power and authority as may be provided by ordinance, statute, or other law.

(3) Signature. When signing any documents, the Deputy City Clerk shall sign the name of the City Clerk followed by the word "By" and the Deputy City Clerk's own name and the words "deputy city clerk."

(4) Time of Authority. The powers and duties hereindescribed shall be exercised by the Deputy City Clerk only in the absence of the City Clerk from his or her office in the City Hall and only when either written direction has been given by the City Clerk to exercise such power, or the City Council has determined by resolution that the City Clerk is temporarily or permanently incapacitated to perform such function.

Section 2. All ordinances, or parts thereof, and all resolutions, or parts thereof, in conflict with this ordinance shall be and the same are hereby repealed to the extent of such conflict, and this ordinance shall be in full force and effect as set forth hereafter.

Section 3. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or any liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as required by law.

PASSED by the City Council of the City of LeRoy, Illinois, upon the motion by Dawn

Thompson _____, seconded by Ron Litherland _____ by roll
call vote on the 15th _____ day of December _____, 1997, as follows:

Aldermen elected 6 _____ Aldermen present 5 _____

VOTING AYE:

Ron Litherland, Dave McClelland, W.H. Weber, Dawn Thompson, Dick Oliver _____
(full names)

VOTING NAY:

None _____
(full names)

ABSENT, ABSTAIN, OTHER:
Ryan Miles-absent. _____

(full names)

and deposited and filed in the office of the City Clerk in said municipality on the 15th _____ day of
December _____, 1997.



Sue Marcum, City Clerk of the City of LeRoy,
McLean County, Illinois

APPROVED BY the Mayor of the City of LeRoy, Illinois, this 15th _____ day of
December _____, 1997.



Robert Rice, Mayor of the City of LeRoy, McLean
County, Illinois

ATTEST: (SEAL)



Sue Marcum, City Clerk,
City of LeRoy, McLean County, Illinois

CERTIFICATE

I, Sue Marcum, certify that I am the duly elected and acting municipal clerk of the City of LeRoy, of McLean County, Illinois.

I further certify that on December 15, 1997, the Corporate Authorities of such municipality passed and approved Ordinance No. 775, entitled:

AN ORDINANCE ESTABLISHING THE OFFICE OF DEPUTY CITY CLERK
AND AMENDING CHAPTER 3, CITY ADMINISTRATION, SECTION 3.02,
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which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 775, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted at the municipal building, commencing on December 15, 1997, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

Dated at LeRoy, Illinois, this 15th day of December, 1997.

(SEAL)


Municipal Clerk

STATE OF ILLINOIS)
) SS:
COUNTY OF McLEAN)

I, Sue Marcum, do hereby certify that I am the duly qualified and elected City Clerk of the City of LeRoy , McLean County, Illinois, and as such City Clerk that I am the keeper of the records and files of the Mayor and the City Council of said City.

I do further certify that the foregoing is a true, correct and complete copy of an ordinance entitled:

AN ORDINANCE ESTABLISHING THE OFFICE OF DEPUTY CITY CLERK AND AMENDING CHAPTER 3, CITY ADMINISTRATION, SECTION 3.02, MUNICIPAL CODE OF THE CITY OF LE ROY, ILLINOIS, 1975 (AS AMENDED).

I do further certify said ordinance was adopted by the City Council of the City of LeRoy at a regular meeting on the 15th day of December , 1997, and prior to the making of this certificate the said ordinance was spread at length upon the permanent records of said City where it now appears and remains as a faithful record of said ordinance in the record books.

Dated this 15th day of December , 1997.


.....
City Clerk

(SEAL)