

**CITY OF LEROY
COUNTY OF McLEAN
STATE OF ILLINOIS**

ORDINANCE NO. 406

**AN ORDINANCE AMENDING CHAPTER 3, CITY ADMINISTRATION, MUNICIPAL CODE OF
LeROY, ILLINOIS (1975), BY ESTABLISHMENT OF NEW SECTION 3.04 1/2, PUBLIC WORKS
DIRECTOR**

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LeROY THIS 21st DAY OF October, 1991.

PRESENTED: October 21, 1991.

PASSED: October 21, 1991.

APPROVED: October 21, 1991.

RECORDED: October 21, 1991.

PUBLISHED: October 21, 1991.

In Pamphlet Form

Voting "Aye" 6

Voting "Nay" 0

The undersigned, being the duly qualified and acting City Clerk of the City of LeRoy, does hereby certify that this document constitutes the publication in pamphlet form, in connection with and pursuant to Section 1-2-4 of the Illinois Municipal Code, of the above-captioned ordinance and that such ordinance was presented, passed, approved, recorded and published as above stated.



City Clerk of the City of LeRoy, McLean County,
Illinois

Dated: October 22, 1991.

ORDINANCE NO. 406

AN ORDINANCE AMENDING CHAPTER 3, CITY ADMINISTRATION, MUNICIPAL CODE OF LeROY, ILLINOIS 1975, BY ESTABLISHMENT OF NEW SECTION 3.04 1/2, PUBLIC WORKS DIRECTOR

WHEREAS the City Council of the City of LeRoy, McLean County, Illinois, an Illinois Municipal Corporation finds it necessary and appropriate to establish the office of Public Works Director, and that the creation of such office is in the best interests of the City of LeRoy and its residents,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of LeRoy, Illinois, in lawful meeting assembled, as follows:

Section 1. Chapter 3, City Administration, of the Municipal Code of LeRoy, Illinois (1975), as amended, is hereby amended by addition of new Section 3.04 1/2, in words and figures as follows:

3.04 1/2 PUBLIC WORKS DIRECTOR. The Office of the Director of Public Works for the City of LeRoy, Illinois, is hereby created. The Director of Public Works shall be responsible for the supervision of the Water Department, Sewer Department and Street Department. The Director of Public Works shall have such assistants and subordinate personnel as the City from time to time shall deem appropriate and necessary. The Director of Public Works shall be responsible for carrying out the duties heretofore the responsibility of the Superintendent of the Water and Sewer Departments and the Superintendent of Streets. The Director of Public Works shall report to the Mayor and City Council from time to time regarding work carried out by the personnel under his or her supervision on behalf of the City. There shall be assistant supervisory personnel reporting to the Director of Public Works as follows:

- (a). Water Plant Supervisor - whose duties shall include responsibility for the operation of the City water plant as well as repair and operation of the City water distribution system;
- (b). Sewer Plant Supervisor - whose duties shall include operation and repair of the Sewer Plant and the operation and repair of the Sewer Collection System;
- (c). Street Superintendent - whose duties shall be those as outlined elsewhere in this Code.

The duties and responsibilities of the Director of Public Works shall include:

1. Director of Public Works shall be responsible for condition and appearance of all City buildings, parks, and streets.

2. Director of Public Works shall be responsible for keeping all City equipment in operational condition, and shall make regular recommendations to the Mayor and City Council for their consideration in regard to replacement and/or additional equipment in the various departments.

3. Director of Public Works shall be responsible for working with the finance committee of the City from time to time to establish a budget for the various departments.

4. Director of Public Works shall be responsible for assisting City Council Committees in interviewing candidates for employment.

5. Director of Public Works shall be responsible for creating an evaluation format to annually review and direct individual employee performance.

SECTION 2. The offices of Water Department Superintendent and all portions of this code providing for same are hereby repealed.

SECTION 3. Chapter 3, City Administration, Section 3.01 MAYOR, of the Municipal Code of LeRoy, Illinois 1975 (as amended), sub-section (e), is hereby repealed.

SECTION 4. New sub-section (e) of Chapter 3, City Administration, Section 3.01 MAYOR, of the Municipal Code of LeRoy, Illinois 1975 (as amended), is hereby added in words and figures as follows:

(e). **Appointment of City Officers; Filling Vacancies.** The Mayor shall appoint, by and with the advice and consent of the City Council, a City Attorney, Marshal/Police Chief, Assistant Marshal/Assistant Police Chief, Director of Public Works, Superintendent of the Street Department (as an assistant to the Director of Public Works), Water Plant Supervisor (as an assistant to the Director of Public Works), Sewer Plant Supervisor (as an assistant to the Director of Public Works), and all officers of the City whose appointment is not otherwise provided for by law. Whenever a vacancy shall occur in any office which by law or ordinance the Mayor is empowered and required to fill, he or she shall, at the next regular meeting of the City Council, communicate to the City Council the name of his or her appointee to such office, and pending the concurrence of the City Council in such appointment, the Mayor may designate some suitable person to discharge the functions of such office.

SECTION 5. This ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

PASSED by the City Council of the City of LeRoy, Illinois, on the 21st day of October, 1991, and deposited and filed in the office of the City Clerk of said City that date.

Aldermen elected	<u>6</u>
Alderman present	<u>6</u>

AYES David Spratt, Robert D. Johnson, Randy Zimmerman, Gary Bulta
William Swindle, Jerry Davis

NAYS None

Juanita Dagley
Juanita Dagley, City Clerk of the City of LeRoy, Illinois

Approved by the Mayor of the City of LeRoy, Illinois on this 21st day of
October, 1991.

Jerry Davis
Jerry Davis, Mayor of the City of LeRoy, Illinois

ATTEST:

(SEAL)

Juanita Dagley
Juanita Dagley, City Clerk of LeRoy, Illinois

CERTIFICATE

I, **Juanita Dagley**, certify that I am the duly elected and acting municipal clerk of the **City of LeRoy**, of **McLean** County, Illinois.

I further certify that on October 21, 1991, the Corporate Authorities of such municipality passed and approved Ordinance

No. 406, entitled:

AN ORDINANCE AMENDING CHAPTER 3, CITY ADMINISTRATION, MUNICIPAL CODE OF LeROY, ILLINOIS (1975), BY ESTABLISHMENT OF NEW SECTION 3.04 1/2, PUBLIC WORKS DIRECTOR,

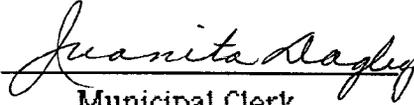
which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 406, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted at the municipal building, commencing on October 21, 1991, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

Dated at LeRoy, Illinois, this 22nd day of

October, 1991.

(SEAL)


Municipal Clerk

STATE OF ILLINOIS)
) SS:
COUNTY OF McLEAN)

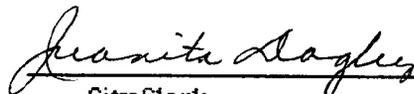
I **Juanita Dagley**, do hereby certify that I am the duly qualified and acting City Clerk of the **City of LeRoy, McLean** County, Illinois, and as such City Clerk that I am the keeper of the records and files of the Mayor and the City Council of said City.

I do further certify that the foregoing is a true, correct and complete copy of an ordinance entitled:

AN ORDINANCE AMENDING CHAPTER 3, CITY ADMINISTRATION, MUNICIPAL CODE OF LeROY, ILLINOIS (1975), BY ESTABLISHMENT OF NEW SECTION 3.04 1/2, PUBLIC WORKS DIRECTOR.

Said ordinance was adopted by the Mayor and City Council of the City of LeRoy at a regular meeting on the 21st day of October, 1991, and a faithful record of said ordinance has been made in the record books.

Dated this 22nd day of October, 1991.


City Clerk

(SEAL)